

## New portability procedures

If you wish to continue your legal plan benefit after retiring or terminating employment, we offer you the opportunity to continue on as a legal plan member for 12 months through a portable plan.



To apply for portable enrollment:

- Call our Client Service Center at **800.821.6400**, Monday-Friday (8am - 8pm ET) to enroll in your portable plan. A Client Service Center Representative will assist you in the enrollment process. You must enroll within 30 days of your last day of employment.
- Enrollment is prepaid via remittance of a lump sum payment equal to the legal plan's monthly rate times 12 months.
- Upon receipt and approval of payment, we will send you verification of the portable enrollment.
- Portable enrollments will remain effective for a 12 month period and refunds will not be issued.
- Under portable enrollment, dependent definitions are the same as those for active Employees.
- The covered services and exclusions are the same as those under your current plan. Please visit **members.legalplans.com** or call **800.821.6400** for plan details.

**Count on us for an exceptional service experience.**

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Group legal plans are provided by Hyatt Legal Plans, Inc., a MetLife company, Cleveland, OH. In certain states, group legal plans are provided through insurance coverage underwritten by Metropolitan Property and Casualty Insurance Company, Warwick, RI.